	<p style="text-align: center;"><i>HEALTH, SAFETY, ENVIRONMENT AND QUALITY MANAGEMENT SYSTEM</i></p> <p style="text-align: center;">03.0 ABANDON SHIP, FIRE AND ENCLOSED SPACE ENTRY AND RESCUE DRILLS</p> <p style="text-align: center;"><i>ON THE JOB TRAINING</i></p>	OJT : 003 Page 1 of 2 Date : 07-Nov-25 Rev : 10.0 Appr : DPA
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VESSEL : _____

DATE : _____

Training: Abandon ship, Fire and Enclosed space entry and rescue Drills

Dear Captain

Recently there was an Oil Major Observation (not in our fleet vessel) that though fire and boat drills had been conducted every month, there was no evidence that drills had been conducted as per SOLAS requirements.

Please note following SOLAS regulations pertaining to Abandon ship, Fire and Enclosed space entry and rescue drills


(SOLAS, Chapter III, Regulation 19 - Emergency Training and Drills)

3.4.1 Each abandon ship drill shall include:

1. summoning of passengers and crew to muster stations with the alarm required by regulation 6.4.2 followed by drill announcement on the public address or other communication system and ensuring that they are made aware of the order to abandon ship;
2. reporting to stations and preparing for the duties described in the muster list;
3. checking that passengers and crew are suitably dressed;
4. checking that lifejackets are correctly donned;
5. lowering of at least one lifeboat after any necessary preparation for launching; (not applicable during sailing)
6. starting and operating the lifeboat engine;
7. operation of davits used for launching liferafts;
8. a mock search and rescue of passengers trapped in their staterooms; and (not applicable)
9. instruction in the use of radio life-saving appliances.

3.5.2 Each fire drill shall include:

1. reporting to stations and preparing for the duties described in the muster list required by regulation 8;
2. starting of a fire pump, using at least the two required jets of water to show that the system is in proper working order;
3. checking of fireman's outfit and other personal rescue equipment;
4. checking of relevant communication equipment;
5. checking the operation of watertight doors, fire doors, fire dampers and main inlets and outlets of ventilation systems in the drill area; and
6. checking the necessary arrangements for subsequent abandoning of the ship.

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3.6 Enclosed space entry and rescue drills

3.6.2 Each enclosed space entry and rescue drill shall include:

1. checking and use of personal protective equipment required for entry;
2. checking and use of communication equipment and procedures;
3. checking and use of instruments for measuring the atmosphere in enclosed spaces;
4. checking and use of rescue equipment and procedures; and
5. instructions in first aid and resuscitation techniques.

Please ensure above items are covered in respective drills and are recorded in the drill sheet. However, lowering of lifeboat is not to be carried out during sailing but crew is to be briefed on the lifeboat launching instructions and same recorded in the drill sheet. Please keep the laminated copy of the above regulations for your easy reference during drill. Additionally write Abandon ship/Fire/Enclosed space entry and rescue Drill conducted as per SOLAS Chapter III, Reg. 19.3.4.1 (abandon ship), 19.3.5.2 (fire drill), 19.3.6.2 (enclosed space entry and rescue drill) in log book.

Above read and understood:

CO: _____

2O: _____

3O: _____

X2O/X3O _____

D/C _____

2EO _____

3EO _____

4EO _____

EEO _____

E/C _____

Verified by: Master / CEO _____

Vessel: _____

Date: _____